

Setting Lake Cottage Owners Association

Annual General Meeting

1:00 pm Saturday, May 28, 2017

Pentecostal Church Camp

Minutes

1. Call to order 1:15 pm
2. Approval of Agenda General agreement
3. Nominating Committee Report – Positions open for nomination 2017 – 2018
 - Kevin Watson nominated for Road 1 Rep by Rob Murray/Kevin White Elected
 - Harold Smith elected for Road 2 Rep by acclamation
 - Chris Smook nominated for Road 3 Rep by Al Kozakowski/Penny Fraser Elected
 - Fire chief – will continue to recruit
4. Reports
 - Financial-A petty cash fund was established to quickly reimburse small expenses incurred by committee members, President manages the petty cash fund
 - Spending policy was created requiring all purchases, by committee members, over \$500 must be pre-approved by the committee
 - Income and expense details were distribute to the general membership and briefly discussed
 - Policy to code expenses accurately has been created to ensure accurate account balances and transparency

- Proposed budget was reviewed with the general population-new format will remove chief residency fee as this is money we do not actually receive from Aboriginal and Northern Affairs (ANA). Cost of the dump attendant has been added as an additional line
- Promises to purchase fire equipment in the 2016/2017 budget could not be met because of a depleted bank balance and timing of cottage levy fee deadline.

Motion to Approve Budget Hugh Fraser/Ryan Land Carried

- Future Cottage Levy fee increases were proposed (fee increases must be reported to ANA by January 1 of each year):
 - i. 2018 - \$400
 - ii. 2019 - \$450
 - iii. 2020 - \$500
 - iv. 2021 onward, annual increase at the rate of inflation if a higher amount is requested it is to be brought to the AGM for a vote by the membership.

Motion to approved fee increases Ryan Land/Hugh Fraser Carried

- Currently \$11,624.84 in outstanding fees that are not actively being collected by ANA. Joe will consult with ANA on what we can do to collect

Roads

- During spring thaw we have several overflows on roads 1, 2 and 3. Culverts need clearing and piping replaced. Reps will create an action plan for the next couple of years

Dump/Lagoon

- Meeting regulations are behind schedule despite our best efforts
- Employment and safety standards must be met before attendant can be in place
- The attendant shack needs a window and door installed before it can be put in use

- 4 attendants have signed up and will be paid for their time. If you are interested please contact Joe Correia
- Signage requirements were briefly discussed

Fire

- Thank you to Ron Eastman for coordinating the completion of the interior of the fire hall. Thank you to Ty Campbell for repairing the fire pumps as needed
- Need to recruit a fire chief
- Need plan to upgrade trailer and clean up fire hall

Motion to adopt reports Liz Kozakowski/Pauline McDonald-Smith Carried

Motion to Adjourn Pauline McDonald-Smith/Kevin White Adjourned at 3:15